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Melbourne University

Law Students' Society

Committee Regulations

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I PURPOSE

1. The purpose of these Committee Regulations is to establish clear rules for the operation and composition of the Melbourne University Law Students' Society's (MULSS) Committee.

II SCOPE

2. The regulations apply to all MULSS Committee Members, including the Executive Committee and Co-opted Committee Members.

III REGULATIONS

A Interpretation

3. In these regulations:
 - a. 'Constitution' means the *MULSS Constitution*.
4. Definitions that are already outlined in the Constitution will be adopted here. If a definition differs, the Constitution will prevail to the extent of the inconsistency.
5. The regulations shall be interpreted in accordance with the Constitution, the purpose of the Association, and the purpose of these Regulations.

B Committee Meetings

6. Committee members may appoint a proxy if they are unable to attend a Committee meeting. The proxy notice must contain—
 - a. The names of the Committee Member appointing the proxy;
 - b. The name of the Committee Member being appointed as the proxy holder;
 - c. The date of the Committee meeting for which the proxy is being appointed; and
 - d. A reasonable excuse for non-attendance at the Committee meeting in accordance with r 48(e) of the Constitution.
7. Proxy notices must be sent at least 24 hours before the commencement of the Committee meeting.
8. A Committee Member may be the proxy holder for any number of other Committee Members.

C Appropriations

9. Funds which have been appropriated by the Committee for a specific purpose cannot be expended for a different purpose, such as:
 - a. A purpose not contained within the original appropriation; and

- b. A purpose contained within the original appropriation other than the purpose for which the funds were specifically allocated.
10. Appropriated funds may be expended for a different purpose if the repurposed expenditure is approved by motion of the Committee.

D General Duties

11. All Committee Members must exercise their duties, both internally and externally, in a manner that is respectful, inclusive, and promotes equal opportunity for the wider MULSS community. This includes, but is not limited to:
 - a. refraining from discriminatory behaviour of any kind;
 - b. abiding by the University of Melbourne Student Conduct Policy (MPF1324) in all circumstances;
 - c. following all other applicable student codes of conduct and behavioural guidelines which function within the MULSS, Melbourne Law School and University of Melbourne; and
 - d. adhering to the MULSS Minimum Standards Guide for Accessibility.
12. Failure to adhere to these duties may be grounds to remove a Committee Member from office under Constitution r 43(2) by Special Resolution.

F Composition of the Committee

13. The portfolios of the Association are:
 - a. Leadership Team
 - b. Activities
 - c. Careers & Development
 - d. Communications
 - e. Internal Competitions
 - f. External Competitions
 - g. Education
 - h. Equity & Social Justice
 - i. Ethnocultural
 - j. First Year
 - k. Second Year
 - l. Third+ Year
 - m. WAGDI
 - n. Queer
 - o. Environment
 - p. International

- q. Indigenous
- r. Disability

14. The Leadership Team may appoint the following Co-opted Committee Members:

- a. General Activities Officer (x 5)
- b. Sports and General Activities Officer (x 3)
- c. Private Sector Careers Officer (x 4)
- d. Public Interest Careers Officer (x 3)
- e. General Careers Officer (x 1)
- f. First Year Careers Officer (x 2)
- g. Social Media Officer (x 2)
- h. Marketing and Publications Officer (x 4)
- i. Purely Dicta Editor (x 2)
- j. Open Moot Officer (x 2)
- k. First Year Moot Officer (x 2)
- l. Open Witness Examination Officer (x 2)
- m. First Year Witness Examination Officer (x 2)
- n. WAGDI Moot Officer (x 2)
- o. International Humanitarian Law Moot Officer (x 2)
- p. Client Interview Officer (x 2)
- q. Negotiations Officer (x 2)
- r. State Party Negotiation Officer (x 2)
- s. External Competitions Officer (x 3)
- t. Education Programs Officer (x 2)
- u. Equity Officer (x 1)
- v. Ethnocultural Officer (x 1)
- w. Wellbeing Officer (x 1)
- x. Sustainability Officer (x 1)
- y. WAGDI Officer (x 2)
- z. Queer Officer (x 1)t
- aa. Third+ Year Officer (x 1)
- bb. Second Year Officer (x 1)
- cc. Law Revue Producer (x 2)
- dd. International Students' Officer (x 1)
- ee. Disability Officer (x 1)