



Corrs Chambers Westgarth Client Interview Competition Scoresheet 2017

Team Name:	Round:	Judge:	Date & Time:	
CRITERIA	POINTS TO CONSIDER	PERFORMANCE	COMMENTS	SCORE
Problem Analysis	<ul style="list-style-type: none"> • Identified the key issues and/or facts • Determined the client's motivations for seeking advice 	Not well		/10
		Moderate		
		Well		
		Very well		
		Extremely Well		
Working Atmosphere	<ul style="list-style-type: none"> • Established effective relationship with the client • Accommodated to the client's personal demeanour whilst still acting in a professional manner 	Not well		/5
		Moderate		
		Well		
		Very well		
		Extremely Well		
Structure of the Interview	<ul style="list-style-type: none"> • Professional greeting and introduction • Effective conclusion — Summarised the facts and potential legal issues • Where appropriate, advised the client of the next step (i.e. supporting documentation, ADR) 	Not well		/5
		Moderate		
		Well		
		Very well		
		Extremely Well		
Teamwork & Professionalism	<ul style="list-style-type: none"> • Team members worked together effectively (i.e. not talking over one another, both members asked some questions – though this need not be even) • Appropriate use of body language • Maintained appropriate eye contact with client • Asked clear and effective questions • Appropriate tone of voice 	Not well		/5
		Moderate		
		Well		
		Very well		
		Extremely Well		
Post-Interview Reflection	<ul style="list-style-type: none"> • Discussed whether the claim has merits or is frivolous and why. • Identified issues that may need to be further determined before taking the case 	Not well		/5
		Moderate		
		Well		
		Very well		
		Extremely Well		



Additional Comments					TOTAL SCORE
Overall Performance:					
Poor	Needs Improvement	Good	Very Good	Excellent	/30